

Data protection information for whistleblower

Responsibility:

ZÖLLER-KIPPER GmbH, Hans-Zöller- Str. 50-68, 55130 Mainz, Tel.: +49 (0) 6131-887-0 is responsible for data processing (following ZÖLLER-KIPPER).

You can contact our compliance team at: compliance@zoeller-kipper.de or +49 (0) 6131-887-270.

Description of the data processing:

The process described above involves the processing of personal data. Which personal data is processed depends on which reporting channel you select.

In the case of a telephone call, your telephone number is processed unless you have suppressed the number. In addition, the spoken word is processed but not stored.

If you contact us by e-mail, the e-mail address you use will be processed. This may provide information about your identity.

In the case of a video conference, your e-mail address and the spoken word will be processed, but the spoken word will not be saved.

You can send us post anonymously.

Any other personal data that you provide to us will be processed for all reporting channels, including face-to-face meetings. If you contact us by email or video conference, your IP address may be processed.

We will confirm receipt of the report within seven days.

The information you provide may relate to third parties and include their personal data. These third parties are regularly informed by our compliance team about the report and are given the opportunity to comment on it. As far as legally possible, we will not disclose your identity.

We do not require any particularly sensitive information from you or other persons (e.g., health data, information on religious or ideological beliefs, trade union membership, sexual orientation). Please provide us with such information only to the extent necessary, i.e., if it cannot be avoided.

In individual cases, personal data may also be collected for plausibility checks, e.g., personnel master data.

Legal basis:

If you give us an anonymous tip, it is not possible for us to link the tip to your person. The following information is then no longer relevant to you.

If you voluntarily provide your own personal data as a whistleblower, we will process it to the extent necessary in accordance with Art. 6 para. 1 lit. c) GDPR in conjunction with § 10 HinSchG. On this basis, we also process any special categories of personal data provided (such as health data, information on religious or ideological beliefs, trade union membership, sexual orientation).

We process the personal data of third parties that you provide as part of your notification to fulfil the aforementioned obligation in accordance with Art. 6 para. 1 lit. c) GDPR or to protect our legitimate interests to follow up on information on compliance violations, Art. 6 para. 1 lit. f) GDPR.

Data recipient:

The information and personal data provided will only be processed in the Compliance department to protect your identity as a whistleblower and may also be processed by the management if necessary. Depending on the incident, the personal data may be passed on to third parties to be able to process the case or if we are legally obliged to do so, e.g., to government units (e.g., law enforcement authorities, Federal Financial Supervisory Authority, Federal Cartel Office).

In the case of reporting via video conference, Microsoft Teams is used, so that Microsoft Ireland Operations Ltd, One Microsoft Place, South County Industrial Park, Leopardstown, Dublin 18, D18 P521. would be the recipient of the personal data. We have concluded an order processing contract with Microsoft in accordance with Art. 28 GDPR. Microsoft Teams encrypts data both during transmission and at rest according to TLS and MTLs, so that the data cannot be viewed by Microsoft. In the event of a data transfer to Microsoft in the USA, Microsoft Corporation is certified in accordance with the Transatlantic Data Privacy Framework between the EU and the USA.

Duration of storage:

The documentation is deleted three years after completion of the procedure. The documentation may be stored for longer if this is necessary and proportionate to fulfil legal requirements.

In the case of complaints under the LkSG, the documentation is stored for at least seven years (Section 10 (1) LkSG).

Contact details of the data protection officer:

datenschutz süd GmbH, Wörthstr. 15, 97082 Würzburg, office@datenschutz-sued.de

Your data protection rights

Under the conditions of Art. 12 ff. GDPR, you have the right to obtain information from the controller about the personal data concerning you and to have incorrect data corrected or deleted if one of the reasons stated in Art. 17 GDPR applies, e.g. if the data is no longer required for the purposes pursued, to restrict processing or to data portability.

- If data is collected based on Art. 6 para. 1 lit. f) GDPR (data processing to safeguard legitimate interests), you have the right to object to the processing at any time for reasons arising from your particular situation. We will then no longer process the personal data unless there are demonstrably compelling legitimate grounds for the processing which override your interests, rights and freedoms, or the processing serves the establishment, exercise, or defence of legal claims.
- If you have given your consent to the processing of personal data, you can withdraw this at any time by contacting our compliance team (see above for contact details). The withdrawal of consent does not affect the lawfulness of processing based on consent before its withdrawal.

Right to lodge a complaint with a supervisory authority:

You have the right to lodge a complaint with a data protection supervisory authority if you are of the opinion that the processing of data concerning you violates data protection regulations.

No automated decision-making

There is no automated decision-making including profiling in accordance with Article 22 (1) and (4) GDPR.

Provision of personal data

The notification by you regarding the HinSchG and LkSG is voluntary. The provision of personal data is not required by law or contract or necessary for the conclusion of a contract, so you are not obliged to provide the personal data. Failure to provide this data would have no negative consequences for you.